Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Local School Governance Team (LSGT) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**“Pulse Check” on Human Resources and Resources Allocation**

**Directions:** Select the best answer by choosing a, b, c, or d.

1. Under the Superintendent of Schools, the department that takes the lead in recruiting and employing staff is typically called
	1. Public Relations & Communications
	2. Accounting Department
	3. Human Resources
	4. School Operations Services
2. Human Resources is organized to assist school staff in the area of
	1. Recruitment and retention
	2. Substitutes, benefits and leave
	3. Investigating Code of Ethics violations
	4. All of the above
3. Which of the following is a method for projecting the number of teaching positions earned based on student enrollment
	1. Position calculator program(PCP)
	2. FTE or full time equivalency
	3. Student-teacher ratio quota
	4. Average daily attendance
4. One of the roles of the Local School Governance Team is to become involved with the selection of the \_\_\_\_\_\_\_\_\_\_\_\_\_ when a vacancy occurs.
	1. Superintendent
	2. Assistant principal
	3. Principal
	4. Athletic Director
5. A position vacancy in a school district can be filled in two ways
	1. Applicants submitted to the district or reassignment of existing personnel
	2. Personnel lottery or change in teacher position classification
	3. Seniority or reduction in force matrix
	4. None of the above
6. Which statement represents a focus area of the Human Resources division:
	1. Ensuring equity in resource allocation
	2. Attracting a highly effective, diverse applicant pool
	3. Supporting and retaining exemplary faculty and staff
	4. All of the above
7. During the principal selection process example provided in the presentation, it is typical for Human Resources to
	1. Post job announcement for principal position
	2. Hold community information session about the process
	3. Qualify a list of eligible candidates
	4. All of the above



1. What step is missing in the *Organizational Meeting and Screening* slide above?
	1. Interviewing the applicants
	2. Meeting with the school staff for input
	3. Going online to learn more about the selection process
	4. Reviewing application access and applicant rubric
2. In the example provided in the presentation, how many candidates typically move on to Round 2 of the principal selection committee?
	1. 1 to 2
	2. 2 to 4
	3. 3 to 5
	4. None of the above
3. The process offered in this presentation is one example of how the principal selection process can be implemented. Going forward you should
	1. Check with your school district to find out how the principal selection process is implemented
	2. Determine your LSGT’s role in the principal selection process
	3. Devote sufficient time, thought and study to the performance of your duties
	4. All of the above